

# Birthday Party Information

## **PARTY RULES AND GUIDELINES**

Provided:

- Tables and Chairs for up to 30 people
- You may bring in decorations, outside food, music, games, etc.  
(Please no confetti or silly string)
- 20 swimmers included in reservation  
(Additional swimmers are \$1 each)
- Lifejackets of all sizes.

A COVID Waiver must be filled out by each party goer.

- Maximum of 20 swimmers per party.  
Additional swimmers are \$1.00 per person.
- You have 1 hour scheduled in the party room and 1 ½ hours swimming time.
- All belongings need to be out of the room by 8pm on Fridays and 5pm on Saturdays
- Children under the age of 3 must have a swim diaper.
- No Inflatable floats, beach balls, or swim fins.



**The Aquatic Center does close for Inclement Weather with Thunder and Lightning for 30 minutes after the last event.**

**The pool also closes if there is an incident of vomit or fecal matter in the pool. In the case of this incident we will refund you 1/2 of your fee for the swimming portion or give rain checks to all party goers.**



# ***BOUNDARY WATERS AQUATIC CENTER BIRTHDAY PARTY RESERVATION FORM***

Party Date \_\_\_\_\_ Child's Name \_\_\_\_\_

Parent's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

<p><b>DAY OF PARTY</b></p>  <p><b>Friday</b> <b>Date:</b></p>	<p>Party time is 5:30pm-8:00pm</p> <p>Pool time is from 5:30pm-7pm Party room time is from 7pm-8pm.</p> <p><b>(You may set up the room while the guests are swimming)</b></p>
<p><b>DAY OF PARTY</b></p>  <p><b>Saturday</b> <b>Date:</b></p>	<p>Party time is 2:30pm-5:00pm</p> <p>Pool time is from 2:30pm-4:00pm Party room time is from 4pm-5pm.</p> <p><b>(You may set up the room while the guests are swimming)</b></p>

Number of Guest: \_\_\_\_\_ Party Room & Pool \_\_\_\_\_ Party Room only \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Staff Signature

#### 4. PAYMENT INFORMATION

- a. Payment is due in full at the time the reservation is made. A damage or cleaning deposit may also be required.
- b. Reservations made less than fourteen (14) days prior to the reserved date of use must be paid in full as soon as the reservation has been approved.
- c. The Facility will not be reserved and a Facility Use Permit will not be issued until all paperwork is complete and the appropriate deposit has been paid. The Facility Use Permit serves as evidence that the Facility has actually been reserved and all required conditions and approvals have been met.
- d. User agrees to pay DCPR any costs incurred for the use of additional equipment and space not specified in this Agreement.
- e. The DCPR Director reserves the right to require additional security/staff for a reservation. The extra security/staff costs will be paid by the User and will be determined on a case by case basis by DCPR Management
- f. User may sell novelties, programs and souvenirs, ONLY if approval is received from the DCPR Director or his designee. This approval will only be granted if a written list of the items for sale, including prices, is presented for approval seven (7) business days prior to the event. The sale of these items is subject to a 15% commission fee (\$15.00 minimum) payable to DCPR.

Approved methods of payment for all event related expenses are as follows:

Cash                      Check                      Money Order                      Credit/Debit Cards (Visa/Mastercard)

BY SIGNING BELOW, THE USER ACKNOWLEDGES THAT ONLY THE FACILITY AND OR EQUIPMENT DESIGNATED ON THE ATTACHED "FACILITY USE PERMIT" IS RESERVED AND THAT SAID FACILITY OR EQUIPMENT IS ONLY RESERVED FOR THE TIME DESIGNATED ON THE ATTACHED "FACILITY USE PERMIT".

*IF A PERMIT HAS NOT BEEN ISSUED – THE FACILITY HAS NOT BEEN RESERVED.*

I hereby acknowledge that I have read, understand, and agree to the terms and conditions set forth in this Agreement.

Printed Name

Signature

Organization Name

Date

DCPR Manager's Signature

Date

DCPR Director's Signature

Date

Notes:

STATE OF GEORGIA  
COUNTY OF DOUGLAS



**STANDARD EVENT HOLD HARMLESS AGREEMENT**

This Agreement is made by and between \_\_\_\_\_, (hereinafter "Participant"), and the Douglas County Board of Commissioners, (hereinafter "County"). In consideration for receiving permission to use the property located at \_\_\_\_\_ (hereinafter "Property"), Participant hereby releases, waives, discharges, and agrees to hold harmless for any and all purposes, Douglas County, Georgia, its Board of Commissioners, elected officials, officers, directors, agents or employees from any and all damages, losses, liabilities, claims, illness, demands, bodily injury or personal injury, including death, that may be sustained by Participant, its employees, volunteers, agents, affiliates, or any third-party participant during its use of the Property.

In addition to providing due care for event, equipment, pedestrian and general safety, the Participant will abide by all health regulations and policies as defined by Douglas County's Environmental Health Department. The Participant further agrees to use reasonable care to prevent damage to the Property and assumes full responsibility for any risks of loss, property damage or personal injury, including death that may be sustained as a result of any act of negligence by Participant.

**INSURANCE**

When deemed necessary by the County's Office of Risk and Safety, the Participant shall provide and maintain insurance coverage with the policies and limits of liability as determined by the Risk Manager / Safety Director. All insurance coverage shall be on a per occurrence basis and shall name Douglas County Board of Commissioners as Additionally Insured and as the Certificate Holder. The Participant agrees to provide Douglas County with copies of all insurance policies listed on the certificate of insurance upon request.

Acceptance of insurance certificates required under this Agreement does not relieve the Participant from liability under this Agreement. This Agreement shall apply whether or not such insurance policies have been determined to be applicable to any such damages or claims for damages. The Participant shall reimburse Douglas County for all costs and expenses (including but not limited to fees and charges of attorneys and other professionals and court costs) incurred by the Douglas County Board of Commissioners in enforcing the provisions of this Agreement.

The indemnification and hold harmless provisions of this Agreement shall survive the execution and delivery of this Agreement and shall protect the County for all claims arising from said event regardless of when the claim is made. This Agreement shall be governed by the laws of the State of Georgia.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**Participant/Authorized Representative's Signature**

**Printed Name:** \_\_\_\_\_

\_\_\_\_\_  
**Witness Signature**

**Printed Name:** \_\_\_\_\_

ATTACHMENT 3

THE FACILITY OR LOCATION IS NOT RESERVED AND  
THE EVENT OR ACTIVITY IS NOT APPROVED AND SHOULD NOT BE PUBLICIZED  
BEFORE A TRANSACTION I.D. / PERMIT NUMBER HAS BEEN ISSUED

OFFICE USE ONLY

TRANSACTION ID / FACILITY USE PERMIT NUMBER: \_\_\_\_\_

DCPR staff receiving this application: \_\_\_\_\_

Date received: \_\_\_\_\_

\*\*Application reviewed by: \_\_\_\_\_

Date signed: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Check #: \_\_\_\_\_

Rental Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Transaction ID#: \_\_\_\_\_

Reservation entered on Calendar by: \_\_\_\_\_ Date entered: \_\_\_\_\_

**NOTES:** \*\* STAFF SIGNATURE DOES NOT MEAN FINAL APPROVAL FOR USE OF THE FACILITY. APPROVAL IS EVIDENCED BY THE ISSUE OF RESERVATION TRANSACTION. THE REC 1 TRANSACTION RECEIPT (with a unique transaction ID#) IS THE "PERMIT".

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