



# Douglas County Board of Commissioners

8700 Hospital Drive • Douglasville, GA 30134 • Telephone 770.920.4932 • Fax 770.920.4933

## DEPARTMENT OF TRANSPORTATION

Miguel Valentin, P.E.  
Director

### Residential Driveway Permit Request

I, \_\_\_\_\_, of \_\_\_\_\_  
(name of applicant) (current mailing address)

and \_\_\_\_\_ ; Email address: \_\_\_\_\_  
(phone number)

request permission to construct a residential driveway at \_\_\_\_\_  
(full street address)

\_\_\_\_\_ in Douglas County.  
(full street address continued)

The driveway will be constructed on the \_\_\_\_\_ side of the road at a point \_\_\_\_\_ feet \_\_\_\_\_ of the centerline of  
(N/S/E/W) (N/S/E/W)

\_\_\_\_\_  
(nearest street or road – reference point)

By signing this request, I agree to construct, or have this driveway constructed as described below. I also agree I will be responsible for the maintenance of this driveway including pipe, surface course, and slopes upon completion.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

\*\*\*Above information to be provided by the property owner prior to issuance of permit\*\*\*

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For questions concerning driveway permits contact DC-DOT office @ 770-920-4932

### Special Requirements

1. A copy of the property survey must be provided during driveway permit submittal.
2. Provide a Corrugated Metal Pipe (CMP) of 18" or larger if applicable as determined during driveway inspection.
3. Additional pipe sections may be required to provide a maximum 4:1 or flatter slope.
4. Georgia Department of Transportation (GDOT) approved Safety Slope End Sections (SSES) are required at each end of the pipe. Headwalls are prohibited.
5. Existing storm water shall follow natural drainage path. Grading of improved property shall not divert water onto DC-DOT Right-Of-Way.

6. All disturbed area within the Right-Of-Way must be re-grassed and hay applied for stabilization.
7. Accessing unimproved (gravel) roads; driveway surface is recommended as asphalt or concrete, however, gravel driveway is permissible. Accessing improved (asphalt) roads; driveway surface shall be asphalt of concrete.
8. The driveway surface shall be improved from the edge of pavement (roadway) to Right-Of-Way line / private property line.
9. It is suggested for increased safety that all properties construct a turn-around pad on private property (not permissible on County Right-Of-Way) to eliminate backing into the roadway. Any driveway accessing a Major Arterial roadway or Minor Arterial roadway shall construct a turn-around pad on private property.
10. Construction of a brick, decorative or other hazardous type mailbox is prohibited in the Right-Of-Way.
11. The driveway permit shall not be converted for any other use without prior approval from DC-DOT.
12. The permit must be displayed at the site, visible from the roadway; until approved by DC-DOT staff.
13. Driveway must be inspected by DC-DOT staff upon completion and prior to CO being issued.

Other requirements: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**\*Douglas County Official Use Only \***

This driveway will access the following road classification:

Major Arterial \_\_\_\_\_ Minor Arterial \_\_\_\_\_ Collector \_\_\_\_\_ Local Street \_\_\_\_\_  
 The posted Speed Limit along \_\_\_\_\_ is \_\_\_\_\_ mph.

Approved by:

Title: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

**CALL BEFORE YOU DIG!**  
**1-800-282-7411 or 811**