



# DOUGLAS COUNTY BOARD OF ELECTIONS & REGISTRATION

MILTON D. KIDD, DIRECTOR

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## **Board Meeting Minutes**

### **11 August 2022 at 5:00 PM**

Board members in attendance: Myesha Good, Maurice Hurry, Michele Crochetiere, Kevin Evans and Bob Proctor

Staff in attendance: Milton Kidd, Ann Bolen, Heather James, Tesha Green, Philbert Smith and Malcolm Unvala

Legal counsel in attendance: Aaron Watson, Michael Coleman and Jonathan Nussbaum

### **Call to Order**

Mrs. Good called the meeting to order at 5:00pm

### **Approval of Agenda**

Mrs. Good requested a motion to approve the agenda. Mr. Proctor made the motion and Mr. Evans seconded. The motion to approve the agenda was passed unopposed.

Mrs. Good notified the board that the meeting would be moving into Executive Session before adjournment to discuss a legal matter.

### **Citizen Comment**

Director Kidd informed the Board that there were no submitted citizen comments

### **Approval of Minutes for 14 July 2022 Monthly Board Meeting**

Mrs. Good requested a motion to approve the 14 July 2022 monthly board meeting minutes. Mr. Hurry made the motion and Mrs. Crochetiere seconded. The minutes were approved unopposed.

## **Felon Hearings**

Director Kidd informed the Board that there were 32 felon letters mailed to individuals the system had identified as potentially having a felony. The letters informed them of their right to submit documentation to contest this fact. None of these individuals have submitted any documentation or requested to appear before the board.

Mr. Proctor requested an update from the previous meeting's Felon Hearings.

Director Kidd clarified and explained that these felon letters are the ones mentioned during the previous meeting. He went on to explain that these individuals have until the subsequent Board Meeting to submit documentation or request to appear before the Board. The Secretary of State does not run its felon reports at the same time each month and that causes these timeframe lapses.

## **Office Operations report**

Mr. Unvala informed the Board that the office has been working with Douglas County's attorney to produce the legal notifications required to call a special election to add a question to the November ballot issuing a special purpose local option sales tax (SPLOST). Mr. Unvala noted that the call for this election has run in the Douglas County Sentinel as there is a legal requirement to run the advertisement containing the language used on the ballot. This advertisement will be run four additional times before the election and is available on the County's website under "Qualified Candidates" for the general public to view.

Director Kidd explained to the Board that the State of Georgia has decided to update its Voter Registration System. New changes will take effect in February 2023 but prior to this, all County Directors are required to attend a mandatory 3-day training session in Athens, GA. Director Kidd noted that the training is required in order to maintain its certification as an elections office in the State of Georgia and the training will be held from January 4 to January 6.

Mrs. Good asked if the training conference was available only for office staff or if it would be available for Board Members to attend.

Director Kidd explained that this conference was primarily for head staff to offer an overview of the system to teach the rest of the office. He noted that regional trainings would be offered in the future and these dates will be distributed to the Board when they are made available.

Mrs. James informed the board that the Secretary of State's office may require individual counties to do "list maintenance" activities. In this case, a confirmation notice was produced based off of individuals who submitted a Change of Address form to the postal service but had not updated their Voter Registration Record. Mrs. James explained that

Douglas County had a total of 813 records to review and process, and she reported that Douglas County processed all of these records with the exception of records that require additional verification through the county's GIS department. She noted that any voters affected by these changes will receive a new precinct card with their new voter demographic information listed.

### **Old Business**

There was no old business to report in the meeting.

### **New Business**

There was no new business to report in the meeting.

### **Board Member Concerns**

Mrs. Crochetiere asked Director Kidd for a concrete timeline for Logic and Accuracy Testing in Douglas County.

Director Kidd explained that the County submitted their question to be voted upon during the November Special Election before the deadline and the office has forwarded that to the Secretary of State's Office. From there, Mr. Kidd explained that the Ballot Proofing process begins where the office staff signs off that the ballots are correctly assigned to precincts. Afterward, the Secretary of State builds the database. Mr. Kidd tentatively set a start date for Logic and Accuracy around the third week of September.

Mrs. Crochetiere asked Director Kidd if he had received any specific guidance or legislation regarding the dropboxes that appear throughout the county.

Director Kidd informed the Board that his office is operating in compliance with SB 202 which allows a single dropbox within the Elections office that is open during regular business hours. He noted that he has received no further guidance regarding dropboxes.

### **Executive Session**

Mrs. Good informed the board that the meeting would move to Executive Session. Legal counsel advised the Board to move into Executive Session, end Executive Session and then Adjourn the meeting once all matters were resolved.

Before moving into Executive Session, Attorney Coleman announced to the board that parties worked hard to publish the SPLOST language and notifications and thanked Director Kidd and his staff for their efforts and help.

Mrs. Good requested a motion to move into Executive Session to discuss a legal matter and that no votes would be taken. Mr. Proctor made the motion and Mr. Hurry seconded. The Board moved into Executive Session at 5:15PM.

The meeting resumed at 5:27PM and Mrs. Good announced that no votes were taken.

### **Adjournment**

Mrs. Good requested a motion to adjourn. Mr. Proctor made the motion and Mr. Hurry seconded. The meeting was adjourned at 5:27PM.

Next Regular Board Meeting – Thursday, 8 September 2022 at 5:00pm